

T-Cup Project Management Team Scope

Planning Grant Scope and Obligations, for both the Southern and Northern Nodes:

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|---|---|
| <input type="checkbox"/> Project Needs Assessments(income survey) | <input type="checkbox"/> Operational plan with proforma for PSA |
| <input type="checkbox"/> Preliminary Engineering Reports | <input type="checkbox"/> Detailed operational plan for PSA |
| <input type="checkbox"/> Proposed Improvement Plans and Budgets | <input type="checkbox"/> Completion of Community Development Block Grant, Construction Improvement Grant pre-contract activities (submission of CDBG CIG application & pre-contract items)* |
| <input type="checkbox"/> Rate Studies | |
| <input type="checkbox"/> Signed User Agreements | |

*Pre-contract items include:

- 1) Environmental Review,
- 2) Adoption of local business and employment plan,
- 3) Adoption of a local nondiscrimination policy,
- 4) Publish ad soliciting minority and female-owned businesses,
- 5) Completion of accessibility assessment for people with disabilities,
- 6) Adoption of anti-displacement policy,
- 7) Certification of intent to take yearly action to further fair housing,
- 8) At least 2 public hearings,
- 9) Initiation of procurement of engineer and grant administrator,
- 10) Draft program design,
- 11) Signed user agreement.

The PSA's current focus, according to the Ordinances:

- a. *Sewer expansion for Exmore and sewer service for Nassawadox, including Riverside Shore Memorial Hospital, and the surrounding areas of Northampton county.*
- b. *Sewer expansion for Cape Charles and sewer service for Cheriton and the surrounding areas of Northampton County.*
- c. *Conveyance of the existing Exmore, Cape Charles and Bayview sewer and water systems to the Authority.*

Items a. and b. (above) established the initial focus of the Project Management Team (PMT). Areas discussed by the PMT that are outside these limits are placed on a "Subsequent Projects" list for future consideration by the PSA for discussion, selection (or not), funding and implementation.

The guiding parameters for decision-making: is an area within the main limits or initial consideration area, and is the project financially and practically feasible? "Financially feasible" includes a series of factors, such as: how will a funding agency or multiple funding agencies view the project, is the customer base sufficient to be sustainable yet not too large to effectively manage the collection and treatment systems, is the monthly utility charge acceptable to the users?