

**MINUTES OF THE
PUBLIC SERVICE AUTHORITY
EXPLORATORY COMMITTEE**

A meeting of the Public Service Authority Exploratory Committee was held on Wednesday, May 5, 2010, at 7:00 p.m. in the former circuit courtroom, 16404 Courthouse Road, Eastville, Virginia.

Members present:

Estelle Murphy, Town of Nassawadox
Larry LeMond, Town of Cheriton
Artie Miles, Town of Exmore
Willie C. Randall, Board of Supervisors
Samuel J. Long, Jr., Board of Supervisors
Ed Gibb, Town of Nassawadox
Norma Spencer, Town of Cheriton
Bob Panek, Town of Cape Charles

Members absent:

Chris Bannon, Town of Cape Charles
Billy Moore, Town of Exmore

Others present:

Katherine H. Nunez, County Administrator
Mary Miller, citizen
R. H. Meyers, citizen
John Ordeman, citizen
Carl Harris, citizen
Page Cockrell, Hurt & Proffitt
John Warwick, consultant
Bif Johnson, Hurt & Proffitt
Sue Rowland, consultant
G. F. Hogg, Jr.
Richard M. Leal, citizen
Eldon James, consultant

Ms. Rowland, serving as facilitator, called the meeting to order.

She asked Ms. Nunez to describe the Committee's accomplishments to date and enumerate items still remaining to be completed. Ms. Nunez indicated that the advertisement has been run for PSA memberships and that staff was working on the amendment to the Articles of Incorporation. She said that the County will need to convene a meeting of the existing Public Service Authority prior to May 19th in order to act on the required resolution to allow joinder of the other localities in the PSA. She urged the membership to provide names and addresses of PSA members so that they may be inserted into the Articles of Incorporation. The County will be preparing the documentation in preparation for a June 21st public hearing and she requested that each locality consider the idea of a combined public hearing with the County and all of the towns. Cheriton and Nassawadox indicated their concurrence; Cape Charles and Exmore will need to check with their respective town councils on this matter. Ms. Nunez foresees the submission of application materials to the State Corporation Commission on June 23rd which would formally amend the Articles of Incorporation.

Ms. Rowland and Mr. James briefed the Committee on the step taken in the last few days with regard to grant acquisition and community facilitation. Mr. James indicated that discussions with USDA – Rural Development were “very positive” but that USDA stressed the need for closure on the Bayview system prior. This matter is currently in the hands of the Northampton Board. Elements covered in the USDA discussions included the need for a comprehensive Preliminary Engineering Report (sewer projects; modifications to septage facilities; water) with specific areas for submittal to be decided at a later date. The consulting team is striving for an application to be submitted by the middle of July.

With regard to community facilitation, Ms. Rowland said that the team was now interviewing individuals in the community and would soon begin development of survey materials. She discussed the project management team being a critical component to the project. It was noted that Grant Cooley and Jack Ordeman will serve on the Management Team from Nassawadox and Norma Spencer and Larry LeMond will represent Cheriton.

Topics to be discussed at the next meeting (May 19th) include:

- (1) more detail about the grant application process;
- (2) specify management team membership;
- (3) issues/questions handout with answers;
- (4) specify PSA appointees (names & addresses).

Ms. Rowland noted that the consultants will be holding a large county-wide community meeting before school adjourns (early June possibly) and that there would probably be two additional meetings in the fall in both the northern and southern ends of the county. Nassawadox Mayor Murphy stressed the need for individual, town meetings during the project.

The next meetings are as follows:

(a) May 19, 2010, 7:00 p.m., conference room, Dept. of Social Services
Building, Eastville

(b) June 2, 2010, 7:00 p.m., conference room, Dept. of Social Services
Building, Eastville

The meeting was adjourned at 8:00 p.m.