

2021 PAYROLL SCHEDULE

PERIOD #	PAY PERIOD	TIME SHEETS DUE TO HR OFFICE	Paydates	Benefit coverage	FLSA 7K Calendar	
1	December 13- December 26, 2020	Monday, December 28, 2020 by 4:00 p.m.	8-Jan-21	Feb-21	1	1
2	December 27, 2020 - January 9, 2021	Monday, January 11, 2021 by 4:00 p.m.	22-Jan-21			2
3	January 10 - January 23, 2021	Tuesday, January 26, 2021 by 4:00 p.m.	5-Feb-21	Mar-21	2	3
4	January 24 - February 6, 2021	Tuesday, February 9, 2021 by 4:00 p.m.	19-Feb-21			4
5	February 7 - February 20, 2021	Tuesday, February 26, 2021 by 4:00 p.m.	5-Mar-21	Apr-21	3	5
6	February 21 - March 6, 2021	Tuesday, March 9, 2021 by 4:00 p.m.	19-Mar-21			6
7	March 7 - March 20, 2021	Tuesday, March 23, 2021 by 4:00 p.m.	2-Apr-21	May-21	4	7
8	March 21 - April 3, 2021	Tuesday, April 6, 2021 by 4:00 p.m.	16-Apr-21			8
9	April 4 - April 17, 2021	Tuesday, April 20, 2021 by 4:00 p.m.	30-Apr-21			9
10	April 18 - May 1, 2021	Tuesday, May 4, 2021 by 4:00 p.m.	14-May-21	Jun-21	5	10
11	May 2 - May 15, 2021	Tuesday, May 18, 2021 by 4:00 p.m.	28-May-21			11
12	May 16 - May 29, 2021	Tuesday, June 1, 2021 by 4:00 p.m.	11-Jun-21	Jul-21	6	12
13	May 30 - June 12, 2021	Tuesday, June 15, 2021 by 4:00 p.m.	25-Jun-20			
14	June 13 - June 26, 2021	Tuesday, June 29, 2021 by 4:00 p.m.	9-Jul-21	Aug-21	7	
15	June 27 - July 10, 2021	Tuesday, July 13, 2020 by 4:00 p.m.	23-Jul-21			
16	July 11 - July 24, 2021	Tuesday, July 27, 2021 by 4:00 p.m.	6-Aug-21	Sep-21	8	
17	July 25- August 7, 2021	Tuesday, August 10, 2021 by 4:00 p.m.	20-Aug-21			
18	August 8 - August 21, 2021	Tuesday, August 24, 2021 by 4:00 p.m.	3-Sep-21	Oct-21	9	
19	August 22- September 4, 2021	Tuesday, September 7, 2021 by 4:00 p.m.	17-Sep-21			
20	September 5 - September 18, 2021	Tuesday, September 21, 2021 by 4:00 p.m.	1-Oct-21	Nov-21	10	
21	September 19 - October 2, 2021	Tuesday, October 5, 2021 by 4:00 p.m.	15-Oct-21			
22	October 3- October 16, 2021	Tuesday, October 19, 2021 by 4:00 p.m.	29-Oct-21			
23	October 17- October 30, 2021	Tuesday, November 2, 2021 by 4:00 p.m.	12-Nov-21	Dec-21	11	
24	October 31 - November 13, 2021	Monday, November 15, 2021 by 12:00 p.m.	24-Nov-21			
25	November 14 - November 27, 2021	Tuesday, November 30, 2021 by 4:00 p.m.	10-Dec-21	Jan-22	12	
26	November 28 - December 11, 2021	Monday, December 13, 2021 by 12:00 p.m.	23-Dec-21			

These pay periods will result in the "3rd" check of the month, for your point of reference. These earnings will not have health, dental, flex plan or retirement deductions taken - only state & federal taxes and any other specialized deductions specific

This pay period constitutes the first payroll check issued in the 2021 calendar year.

Dates in bold reflect an earlier pay day or submission day due to a holiday

New Year's Day	First Day of January
Lee-Jackson Day	Friday preceding the 3rd Monday in January
Martin Luther King Day	Third Monday in January
Washington's Birthday	Third Monday in February
Memorial Day	Last Monday in May
Independence Day	Fourth Day of July
Labor Day	First Monday in September
Columbus Day	Second Monday in October
Veteran's Day	Eleventh Day of November
Thanksgiving	Fourth Thursday in November
Day after Thanksgiving	Fourth Friday in November
Christmas Day	Twenty-fifth day of December